

**Job Title:**

HouArts in Action Public Funding Working Group Lead (*1-Year Contract*)

Location:

Greater Houston Area (*Hybrid: Remote + In-Person Meetings*)

Reports To:

HouArts in Action Working Groups Coordinator

Contract Term:

August 2025 – July 2026

Compensation:

\$24,000 (1-year, part-time, contract position)

About HouArts in Action

HouArts in Action is a collaborative, region-wide initiative designed to strengthen Greater Houston's arts and culture sector through strategic advocacy, expanded partnerships, and unified messaging. Building on work by Houston's seven state-designated Cultural Districts and a sector-wide Task Force, this effort aims to put arts on the agenda. We are mobilizing ambassadors from across the ecosystem to communicate arts and culture as an essential driver of the region's economic growth, community vitality, and civic identity.

Through a community-driven process, the arts community came together in 2024-25 to craft a platform and strategy to champion the arts. This platform identifies four key areas of focus: Public Funding, Vibrant Spaces, Economic Opportunity, and Effective Storytelling. Learn more at houarts.org.

Position Summary

To drive the HouArts in Action platform forward, working groups will be created to support each platform focus area. The Public Funding Working Group Lead will guide and facilitate the HouArts in Action Public Funding Working Group. Public funding for the arts in the Greater Houston area is an essential component of ensuring that the region remains a global leader in arts and culture. The Public Funding Working Group

will work to demystify, protect, and expand funding for the sector. This working group focuses on:

- Convening regional stakeholders interested in this strategy area
- Advancing advocacy goals for sustainable public funding

The group's work is aligned with the HouArts in Action community-developed goal of: Protecting and expanding sustainable funding streams through city and county HOT allocations, civic art ordinances, and innovative public funding mechanisms that ensure long-term stability for the creative sector.

Key Responsibilities

Lead the Public Funding Working Group

- Host a minimum of four Public Funding Working Group meetings per year to develop and implement a group action plan
- Host a monthly meet-up or discussion group on the topic of Public Funding
- Align the group's goals with HouArts in Action's focus on protecting and expanding sustainable public funding

Participate in HouArts Governance

- Attend monthly meetings with the HouArts in Action Task Force
- Report regularly to the HouArts Working Groups Coordinator
- Ensure clear communication and coordination with other working groups

Support Events and Public Engagement

- Serve on the planning committee for the October 2025 State of the Arts event
 - Contribute to the visibility and impact of advocacy campaigns and policy efforts
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Preferred Qualifications

- Experience in arts administration, public policy, cultural organizing, or nonprofit leadership
- Familiarity with public funding mechanisms relevant to the arts (e.g., HOT tax, local ordinances)
- Demonstrated ability to convene and lead collaborative groups

- Excellent communication and facilitation skills
- Ability to work independently and collaboratively in a regional, multi-partner environment
- Commitment to advancing equity and sustainability in the arts sector

We understand that not all strong candidates will meet every listed qualification. If you are enthusiastic about this opportunity and believe you bring relevant skills or experience, we encourage you to apply. We value diverse backgrounds and perspectives and look forward to learning how you can contribute to this work.

Contract Details

- Part-time, contracted position (independent contractor status)
- Paid monthly
- Flexible schedule; must attend scheduled meetings
- Contractor provides their own workspace and equipment
- Responsible for personal tax reporting

How to Apply

Submit your cover letter and resume to hello@houarts.org by July 14, 2025. Please include "Public Funding Working Group Lead Application" in the subject line.